


Dual Enrollment Application Steps & Tips

1. Go to mc.umt.edu/dualenrollment or use the QR code →
2. Scroll to bottom and click 
3. Please select “Yes” to Question 1 & “No” to Question 2
4. Please fill in all the fields below and click “Submit”
 - a. *Your personal email address is preferred*
 - b. *Street Address = # and street name*
 - c. *Postal Code = Zip Code*
5. Check the email you entered for “University of Montana”
 - a. *Please check your “Spam” folder if you do not see this*
6. Click “[Login to complete your application.](#)”
 - a. *Copy & paste the number as your “Temporary Pin”*
7. Enter a new Password for your application that meets all the requirements
 - a. *It must have 12 characters ex. “Password1234” or “Highschool123”*
8. Select the [Dual Enrollment - 21/22](#) and then “Open Application”



Your login details are as follows
benji.um31@gmail.com
047730358

[Login to complete your application.](#)

Tips for the Application Process

Please put June 1st and your graduation year as your “Graduation Date”

“Safety and Security” - *Do not select “Yes” for In School Suspension*

“Release of Information”

- *Please select only “Bills” and “Enrollment”*
- *Enter only one Parent/Guardian’s First and Last Name*

- Grades
- Bills
- Enrollment

First Name of first designated parent/guardian
Jane

Last Name of first designated parent/guardian
Doe

“Approvals”

- *Click “Add Approver”*
- *Need one of each*

Add Recommender	
Type	<input type="radio"/> School Approval <input checked="" type="radio"/> Parent/Guardian Approval
Prefix	<input type="text"/>
First Name	Ben
Last Name	Nelson
Organization	UM
Position/Title	Dual Enroll
Relationship	UM
Telephone	+1 406-243-7854
Email	benjamin.nelson@umt.edu

Welcome to the University of Montana!